

Pack 171 Leadership

<b>Role</b>	<b>Parent</b>	<b>Monthly Time Commitment</b>	
Cubmaster	Matthew Zach	2-3h	
Pack Committee Chair	Aaron Hallengren	2-3k	
Booking Chair	<b>open</b>	1-2h	
Advancements Chair	John Davidson	1-2h	
Website Administrator	John Davidson	1-2h	
Treasurer	Leon Altman	1-2h	
Social Media Chair	Nathan Friesen	1-2h	
Popcorn Kernel	<b>open</b>	4-6h	August - November Only
Popcorn Inventory Manager	<b>open</b>	4-6h	
Popcorn Treasurer	<b>open</b>	2-4h	
Popcorn Booth Chair (2)	<b>open</b> <b>open</b>	4h	
Den Leader	Matthew Zach Nathan Stewart Ben Wolf Anna Ver Ploeg Jodi Benberg Steve Krob Heath Langenfeld David Johnston	3-4h	
Assistant Den Leader	John Murphy Kimberly Harned Leon Altman Nathan Friesen	1-2h	

### Cubmaster

- Overall face of the pack
- Leads in scout recruitment
- Leads in leader recruitment
- Co-responsible for pack meeting agenda
- Facilitates pack meetings
- Attends all pack events
- Provide/encourage vision for the pack's future
- Liaison between the pack and the council

### Pack Committee Chair

- Runs leader meetings
- Co-responsible for pack meeting agenda
- Liaison between the pack and the council
- Keeper of pack documentation
- Facilitates annual pack re-chartering
- Plays important role in planning an execution of pack meetings
- Attends all leader meetings

### Booking Chair

- Responsible for reserving venues for pack meetings
- Collaborates with Cubmaster and Committee chair to maintain pack calendar
- Attends most leader meetings

### Advancements Chair

- Responsible for registering new scouts in Scoutbook
- Responsible for compiling all awards from den leaders and providing patches
- Keeper of pack patches/pins
- Maintains pack roster
- Attends most leader meetings

### Website Administrator

- Maintains grimebsa.com
- Keeps calendar current on the website
- Posts minor content/new pages as needed
- Attends most leader meetings

### Treasurer

- Holds the checkbook for the pack
- Produces a treasurer report at each leaders meeting
- Gathers dues and other funds as needed from pack
- Attends most leader meetings

### Social Media Chair

- Manages pack Facebook account
- Manages pack Twitter account
- Creates and administers Surveys as needed
- Attends most leader meetings

### Popcorn Kernel

- Capstone role for popcorn fund raiser
- Speaks at pack meetings
- Coordinates planning of selling events with other popcorn chairs
- Oversees prize distribution
- Attends all leader meetings through the first half of the year

### Popcorn Inventory Manager

- Responsible to store pre-sold popcorn
- Acts as distribution center for sold popcorn
- Collaborates with Popcorn Kernel to maintain a current inventory of popcorn for the pack

### Popcorn Treasurer

- Responsible collect and manage popcorn revenue
- Collaborates with Popcorn Kernel, Den leaders, and parents to collect money in a timely manner
- Collaborates with Pack treasurer to ensure accurate books

### Popcorn Booth Chair (2)

- Supports setup and tear down of selling events
- Misc duties as assigned by Popcorn Kernel

### Den Leader

- First point of contact for all scouts and parents
- Responsible to form den meeting schedule and agenda
- Coordinate shared duties among other den parents

- Overall face of the den
- Liaison between den and pack
- Attends leader meetings

#### Assistant Den Leader

- May run den meetings
- Supports Den leader in all duties
- Assists in both den meetings and pack meetings